

**ST. ANNE'S CATHOLIC PRIMARY SCHOOL**

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*Leanne M Harris B.A. (Hons)*  
Headteacher

12<sup>th</sup> March 2018

Dear Year 4 Parents,

**Re: Ufton Court Residential Trip – January 2019**

Further to our letter dated 19<sup>th</sup> February, we are delighted to say that we have had a very good response, with in excess of 70 children wishing to take part in the above visit.

The total cost of the experience will be £180 per child, which is broken down as follows:

- The school day element per child, comprising transport and the educational activities on Wednesday, Thursday and Friday, for which we would respectfully request a voluntary contribution please: **£70**
- The residential factor per child (i.e. board and lodgings for three days and two nights), for which it is necessary for us to request payment please: **£110**

We need to pay an initial deposit promptly to secure our booking as it is an extremely popular activity with schools. **Therefore, may we please ask for a deposit of £30 per child, payable via ParentPay, if possible by the last day of term (i.e. 29<sup>th</sup> March) but by Monday, 16<sup>th</sup> April at the very latest.**

**Please be aware that if sufficient funds are not forthcoming unfortunately the trip will have to be cancelled.**

Our suggested payment plan is as follows:

- Payment 1: deposit of £30 (as above)
- Payment 2 : £25 due by 18<sup>th</sup> May 2018
- Payment 3: £25 due by 15<sup>th</sup> June 2018
- Payment 4: £25 due by 13<sup>th</sup> July 2018
- Payment 5: £25 due by 14<sup>th</sup> September 2018
- Payment 6: £25 due by 12<sup>th</sup> October 2018
- Payment 7: £25 due by 16<sup>th</sup> November 2018

Of course if you wish to pay the full amount in one go or complete any payments earlier than outlined above, we are more than happy for you to do so. The payments can be made online by debit/credit card via ParentPay. Please ask the office if you need assistance with this service.

Many thanks for your enthusiastic support.

Yours sincerely,

Ms Dimech and Mr Lynch

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**Year 5 Ufton Court Residential Trip  
16<sup>th</sup>-18<sup>th</sup> January 2019**

I confirm that I would like my child \_\_\_\_\_ to take part in the above trip.

I have paid the deposit of £30 via ParentPay

Signed: \_\_\_\_\_ (Parent) (Please print: \_\_\_\_\_)

