## ST. ANNE'S CATHOLIC PRIMARY SCHOOL

FREE PRAE ROAD, CHERTSEY, SURREY KT16 8ET

**2** 01932 562251 / 562366

<u>office@stannes-chertsey.surrey.sch.uk</u>

■ www.stannescps.eschools.co.uk

Headteacher: Mrs L M Harris



18th September 2023

Dear Parents,

We would like to celebrate National Grandparents Day on Friday 29<sup>th</sup> September 2023.

This is an important opportunity to celebrate the wonderful things grandparents do for our children and their special relationship. Grandparents are invited into their grandchild/ren's classroom/s between 9.00 am-10.25 am. There will be a range of activities planned in the classroom for them to join in with. We are sure that this will be a wonderful experience for both the children and their grandparents.

If it is not possible for a grandparent to be present, then a parent, uncle, aunt, older brother or sister is more than welcome to come.

Important information regarding the visit, in order to ensure we know exactly who is in the building during the visit, please follow the following procedures prior to and on the day.

- 1. Complete the link to state who will be attending, which classes they hope to visit and if they have anything they would like to share. <a href="https://forms.office.com/e/E6zng8WiVk">https://forms.office.com/e/E6zng8WiVk</a> This needs to be completed by Friday 22<sup>nd</sup> September at the latest.
- 2. Ask the visiting family member/s to come into school with your eldest child at the start of the day and sign in on entry to that child's classroom.
- 3. If they are visiting a sibling, please ask them to sign out of the classroom they are leaving and then they will be escorted to the next classroom by their grandchild. They should then sign in on entry to that classroom. The same procedure is to be followed for each sibling from eldest to youngest.
- 4. The session will end at 10.25 am.
- 5. Please can you ask the visiting family member to leave school via the office where they will be required to sign themselves out.

Finally, if a grandparent has a particular talent or story to tell, please do let us know as soon as possible so that we can prepare for and use this as an opportunity to share experiences across the generations.

Yours sincerely,

Mrs Harris Headteacher









